



REPORT TO THE COUNTY EXECUTIVE SECOND QUARTER, 2021

The following reports for the 2nd quarter of 2021 are presented to the County Executive:

ADMINISTRATIVE SERVICES

- Planned and held two adoption events at Bay County Animal Services.
 - Assisted Bay County Animal Control Officers on various calls.
 - Communicated with WNEM and Mix ABC12 to promote various animals and give interviews about pets available for adoption.
 - Evaluated and executed a minor change to the adoption process.
 - Completed the 2022 MVAA Grant.
 - Met with various departments and completed budgets for 2022.
 - Assisted the Veterans Offices in coordinating financial processing expenditures through & Sailors Relief and Veteran Transportation Services.
 - Met with Veteran Affairs staff to help streamline reporting process.
 - Resolved a number of constituent inquiries and communications made to the Administrative Services office.
 - Received Animal Control Officer Certification through the Michigan Department of Agriculture.
 - Met and discussed various Emergency Relief items with staff.
 - Transported animals to All About Animals that were to be spayed/neutered before adoptions.
 - Observed monthly visits by a local veterinarian, Dr. Francke from Bay Animal in which various dogs and cats are evaluated and vaccinated.
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- Answered questions and assisted in social media for Animal Services.
- Participated in a virtual MIPRIMA meeting.
- Attended Bay County Commissioner meetings remotely via Zoom.
- Met with the Friends of Bay County Animal Services board members.

Animal Control

From January 1, 2021 to June 30th, 2021 the Shelter took in 323 cats, 305 dogs, 1 Ferret and 8 rabbits for a total of 637 animals.

- Owners claimed 7 cats and 92 dogs.
- We adopted 119 cats, 50 dogs and 8 rabbits.
- Euthanized, per owner request were 30 cats and 65 dogs.
- Euthanized due to aggressive behavior or illness were 20 cats and 18 dogs.
- Transferred to other shelters and rescues were 52 dogs and 73 cats.
- Officers went out on 675 calls this quarter. They included the following:
 - 97 Animal Bites
 - 58 Investigations of Cruelty, Neglect, or Abandonment
 - 186 Loose and Aggressive
 - 95 Barking
- Intake of animals was about the same amount of animals we received in 2019 but, we are now starting to see a higher demand of people wanting to relinquish pets because they have gone back to work, they find it is too much work to take care of the pet, or people are being evicted by their landlord or by their mortgage lender due to the fact they can't pay their bills. We have a waiting list for both cats and dogs to come into the shelter. We are not transferring as many pets as we have before due to shelters and rescues across the state are having the same issues as we are.
- We are promoting our pets on various forms of social media, We did have an event with MI Table in June along with some groups coming to the Shelter to walk the dogs around the Fairgrounds.
- Friends of the Bay County Animals Services has applied for a 501(c) 3, the paperwork has been turned into the IRS for registration. With the approval of the 501(c) 3, the group will be able to start fundraising for the shelter.

Veterans

- **See Attached.**

Bay County
 Department of Veteran Affairs
 2021 2nd Quarter Report

Relief Fund

During this quarter we saw 13 veterans. We turned away 1 veteran that did not meeting criteria of program. We turned away 2 that were returning too early for benefits.

Food	Gas	Heat Furnace	Electric	Water Sewer	Car Repair	Rent Mortgage	Bus Pass	Insurance	Bay City Utilities	Consumers Energy	Total
\$300.00	\$25.00	\$0.00	\$0.00	\$1976.00	\$0.00	\$1050.00	\$0.00	\$0.00	112.16	\$2215.30	\$5,678.46

Transportation:

	VETS	MILEAGE	VOL HOURS
Silver Chrysler Van	9	316	29
FORD VAN	73	3455	190
Chrysler Van	1	36	3
Red Chrysler Van	28	1129	55

TOTAL	111	4936	277
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June 2021 stats not received as of 7/8/21

County Markers and/or Burial Benefits:

Veterans	Spouses	Markers	No Wartime
20	16	15	9

County Veteran Service Officers – We started using the MVAA spreadsheet January 1, 2021 to track office work by fiscal years. It is attached.

As of 7/8/2021

Bay County FY 2021

Relationship	
Veteran	779
Spouse	252
Other	422
Total	1453

War Era	
WWII	206
Korean War	192
Vietnam War	425
Gulf War	170
Peacetime	353
Total	1346

County	
Bay	661
Arenac	13
Saginaw	5
Midland	4
	0
	0
	0
	0
	2
Other	271
Total	956

Claims Activity	Q1	Q2	Q3	Q4	FY 2021
Federal Burial Allowance	0	34	4	5	43
Clothing Allowance	0	0	31	0	31
Survivors Pension	0	60	17	7	84
Death Indemnity Compensation	0	9	1	1	11
Educational Claims	0	0	11	0	11
Non-Service Connected Pension	0	29	6	1	36
Special Adapted Automobile	0	0	0	0	0
Special Adapted Housing	0	2	52	0	54
Service Connected Compensation	0	137	41	5	183
Additional Forms Completed	0	32	125	4	161
Total	0	303	288	23	614

Support Services	Q1	Q2	Q3	Q4	FY 2021
Michigan Veteran Trust Fund	0	6	13	0	19
Soldiers/Sailors Relief Fund	0	28	27	0	55
County Burial Allowance	0	94	7	5	106
Home Loan Certificate of Eligibility	0	0	0	0	0
CHAMPVA	0	2	4	0	6
Healthcare Enrollment	0	26	14	0	40
Other Support Services	0	38	40	0	78
Total	0	194	105	5	304

Appeals Process	Q1	Q2	Q3	Q4	FY 2021
Supplemental Claims	0	30	9	2	41
Higher-Level Reviews	0	4	11	0	15
Board of Veterans Appeals	0	15	24	6	45
Total	0	49	44	8	101

Other Activities	Q1	Q2	Q3	Q4	FY 2021
Personal Interviews	0	0	0	0	0
File Reviews	0	517	66	0	583
Claim Status Checks	0	0	28	0	28
Total	0	517	94	0	611

Demographics	Q1	Q2	Q3	Q4	FY 2021
Aging and Elderly Veterans (70+)			108		108
Female Veterans			18		18

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category

Forms	Q1	Q2	Q3	Q4	FY 2021
Sent to VA			13		13
Sent to VSOs (AL, DAV, VVA, VVA)			70		70
Total			83		83

CENTRAL DISPATCH 9-1-1

Personnel

- NEW EMPLOYEES -Carson Tacy successfully completed the training program. Julian Riley entered the Dispatcher Training program.
- CRITICAL TESTING AND INTERVIEWS - Completed Critical testing and conducted interviews for open dispatch positions.
- TRAINING - All employees began online dispatcher training courses as part of our mandatory Continuing Education. This is first time 9-1-1 has implemented a series of Department wide online State Continuing Education course. It has proven successful.
- FIRT PRINCIPLES TRAINING PROJECT - Meeting with Communications Training Officers to identify principles of dispatching and how these can help trainees succeed.

Technology

- CAD SHARING PROJECT- Met with New World CAD project team on several occasions in preparation for new server environment installation.
- 9-1-1 PHONE SYSTEM - The INTRADO Viper A9C phone system update has been completed. Jason Mikulin from Bay County ISD, conducted the installation. Conducting the installation with Bay County ISD staff saved approx \$20,000.
- MOBILE DATA MANAGEMENT - 9-1-1 is implementing a web-based application for Fire I-Pads. The first phase was implemented. Second phase will begin in the Third quarter and is expected to wrap up by years end.
- FIREWALL PROJECT - Completed installation of a new FIPS compliant Firewall.

Administrative

- ON BASE PROJECT - Completed OnBase form and conducted OnBase training with 9-1-1 Supervisors and Admin Staff. Once implemented in third quarter, the Prosecutors Office and Public Safety Agencies will be able to submit records requests digitally.
- HVAC SYSTEM PROJECT: - The HVAC Project is complete. The heat in the building has been much improved.

Operations

- FIREWORKS FESTIVAL - Preparation for the Fireworks Festival. The Big Night of the Fireworks Festival is the busiest night of the year. 9-1-1 receives a mean average of 600 calls from 6pm-2am during the festival. A mean average summer Saturday during the same period is 200 calls.
- DELTA COLLEGE & BAY ARENAC ISD CAREER CENTER SCENARIOS - Conducted scenarios with Delta College Police academy as well as Career Center students.

2021 Objectives

Personnel

1. FOLLOW THROUGH 100%; ALL DAY; EVERY DAY.
2. RETURN TO NORMAL BY OCTOBER 2021.
3. Conduct Annual Reviews - COMPLETE
4. Resume Quality Assurance - COMPLETE
5. Three trainees successfully complete training program by Dec 2021. 1/3 COMPLETE
6. All employees complete twelve hours of online continuing education/training - COMPLETE

7. Identify and integrate mental models, rules and principles into the training program by June 2021.
8. Conduct onsite CPR training with a 9-1-1 CPR Instructor - COMPLETE
9. New CTOs train, at minimum, a portion of a phase by June 2021. OUTSTANDING
10. Conduct successful monthly BAY Alerts School System notification drills by Feb 2021 COMPLETE.
11. Successful completion of LEIN Audit by March 2021. COMPLETE
12. Promote to the public the proper use of Text to 9-1-1.
13. Signup for. Test, train and use the Integrated Public Alert & Warning System (IPAWS) by June 2021. OUTSTANDING
14. Participate in the Active Assailant Committee's Active Shooter Drills by December 2021.

Equipment/Software

15. Removal of Backup Center copper phone lines and installation of VOIP phone lines COMPLETE
16. Complete Sanilac & Bay CAD consolidation project by October 2021.
17. Install new Intrado A9C computers and upgrade Intrado phone user interface. COMPLETE
18. Complete shared CORE Talon project by December 2021.
19. Install additional radio at the backup center by December 2021.
20. Completion of the Google Data Studio project by September 2021.
21. Completion of PowerDMS software project March 2021.
22. Install linoleum tiles in place of carpet tiles in front of the backdoor by October 2021. MOVE TO 2022
23. Install and utilize a 911 server in the Azure or AWS cloud by December 2021.
24. Implement the latest version of CAView for all PD units by June 2021. OUTSTANDING

CORPORATION COUNSEL

- Reviewed contracts or provided legal opinions to:
 - Animal Services
 - Board of Commissioners
 - Central Dispatch 9-1-1
 - Criminal Defense
 - Community Corrections
 - Department on Aging
 - Drain Commissioner
 - Emergency Management
 - Equalization
 - Finance
 - Friend of the Court
 - GIS
 - Health Department
 - Housing Department (CRA)
 - Housing Rehab
 - Information Systems Division
 - Personnel and Employee Relations
 - Prosecutor
 - Recreation and Facilities
 - Retirement Board
 - Sheriff
 - Transportation Planning
 - Treasurer
 - VEBA
 - Veteran Affairs
- Attended Board of Commissioners meetings
- Attended Retirement Board meetings

- Attended VEBA Board meetings
- Attended Veteran Affairs Committee meetings
- Attended 401(k) and 457 Committee meetings
- Finalized closing documents regarding the approved plan to partner with MHT Housing, Inc. to allow for the redevelopment, management and ownership of CRA
- Attended various Ideas Committee Meetings regarding appropriate and potential uses for COVID 19 Funds
- Attended Meetings with Pinconning DDA Representatives and DOA staff regarding Community Center possible site usage
- Multiple meetings/contacts with constituents regarding constituent concerns
- Attended multiple Incident Management Team meetings regarding COVID-19 Pandemic
- Assisted the County Executive by drafting various correspondence and memos
- Provided legal opinions and guidance on employee/personnel issues
- Received, reviewed and responded to various subpoenas (Central Dispatch - 1, Sheriff's Office - 4)

Current Litigation

- Drafted pleadings and participated in multiple Treasurer foreclosure hearings
- Drafted and filed Petition for Foreclosure for 2019 delinquent taxes
- Thomas McDonald, Jr. (Mattison Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Anticliff Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Bauer Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (A&E Harris Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Herber Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Stahl Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Debates Bankruptcy) v. Bay County
- Thomas McDonald, Jr. (Pero Bankruptcy) v. Bay County
- Purdue Pharma Bankruptcy claim
- Mallinckrodt Chapter 11 Bankruptcy claim
- Kolu Stevens v. Bay County
- Delores Proctor, et al v. Bay County (class action)
- Thomas McDonald, Jr. (Worden Bankruptcy) v. Bay County
- Top Shelv. Worldwide Bankruptcy
- Estate of Cater Bankruptcy matter
- Thomas A. Fox v. Bay County (class action)
- Pro Fab Co., Inc. v. Pincanna-Real Estate Grow, LLC, et al

Risk Management

- Coordinated onsite building reappraisals with CBIZ Valuation Group, LLC
- Received & filed 5 incident report forms
- Received and reported to MMRMA the following claim submissions:
 - Animal Shelter Dog Bite, Claim No. 2101034
 - Foreclosure Proceeds, Chrobak, Claim No. 2101176
 - Foreclosure Proceeds, Payne, Claim No. 2101175
 - Foreclosure Proceeds, Estate of Alice Green, Claim No. 2101339
 - Foreclosure Proceeds, Tony Keller, Claim No. 2101478
 - Mosquito Control Vehicle Accident, Claim No. 2101616
- Continued processing the following claims:

- 2918 E. Fisher property damage, Claim No. 200298
- Bay County Sheriff's Office Vehicle Accident, Claim No. 2100903
- Coordinated and processed 2 Notary Bonds with MMRMA

Freedom of Information Act (FOIA)

- Processed and responded to 227 FOIA requests.
- Coordinated with the following offices and departments to complete FOIA responses:
 - Animal Services & Adoption Facility
 - Clerk's Office
 - Central Dispatch 9-1-1
 - Health Department
 - Prosecutor's Office
 - Retirement Board
 - Sheriff's Office
 - Treasurer's Office

Conferences/Seminars/Trainings/Special Events

- Attended MMRMA's April Virtual Learning Lab - Virtual Learning Lab - Ransomware Attacks - Amber Davis-Johnson, Nicole La Douce, Jayson Hoppe
- Attended MMRMA's May Virtual Learning Lab - Enhancing Communities Using Internet of Things - Amber Davis-Johnson, Nicole La Douce, Jayson Hoppe
- Attended MMRMA's June Virtual Learning Lab - Incident Reporting Done Right - Amber Davis-Johnson, Nicole La Douce, Jayson Hoppe

CRIMINAL DEFENSE

March 2021 Case Appointments

These figures were not available for last quarter report

- 42 total case appointments
- Does not include reassignments from vacant attorney position

April 2021 Case Appointments

- 11 total case appointments
- Does not include reassignments from vacant attorney position

May 2021 Case Appointments

- 33 total case appointments

June figures not available yet

Additional Information

- During this quarter a full-time secretary and staff attorney left the office for other employment. Both positions were posted by the County.

- The full-time secretarial position was filled by the part-time secretary, so the part-time position became vacant. That position was posted by the County.
- Cynthia Verhaeghe, a County retiree was hired to fill the part-time position.
- The vacant staff position has been posted approximately three times and additional efforts have been made to fill that vacancy with no success. The office, with the help of personnel, will continue to fill the attorney vacancy in the office.
- The attorney who resigned had approximately 140 cases pending in the office. The cases ranged from misdemeanors to felony offense.
- The office absorbed approximately 52 clients, which include felony and misdemeanor cases, when Jordan Case took new employment.

Office of Assigned Counsel (OAC)

March 2021 Arraignments

Figures were not available for last quarter report

- 192 District Court Arraignments
- 9 Circuit Court Arraignments

April 2021 Arraignments

- 213 District Court Arraignments
- 11 Circuit Court Arraignments

May 2021 Arraignments

- 212 District Court Arraignments
- 8 Circuit Court Arraignments

June figures are not available yet

MIDC Compliance/Grant

- Completed and submitted the Grant to LARA for fiscal year 2021-2022.
- Grant was approved by the commission. This grant asked for additional money, approximately a 20% increase from last year's budget.
- The OAC has been working with the MIDC and Bay County Court to develop a way to collect data necessary to be compliant with Grant requirements.
- Completed the RFB for the Arraignment Attorney Contract and submitted to the Commission for approval.
- Cases assigned to the staff attorney who vacated the Office of Criminal Defense had their cases reassigned.

ON AGING (DOA)

- **See Attached.**



Bay County Department on Aging Services for Seniors - 2Q21

Home Delivered Meals
50244

Curbside Meals
6954

Commodities Boxes Delivered
688

Our Home Delivered Meals and Curbside Meal Pick-up are still going strong, and In-Home Services are gaining ground but some of our clients are still worried about people coming into their homes due to the new strains of COVID. We were able to vaccinate 200 home-bound clients between April and June. This includes the City High Rises, which include their Scattered Family Housing, Center Ridge Apts and Bradley House Apartments.

Department on Aging Mission Statement:

The Bay County Department on Aging is dedicated to providing continued opportunities for the community's older adults by maintaining independence, offering social activities, and enhancing their lives through delivery of quality services in a cost-effective manner.

New Elder Abuse Cases Served
3

Special Event Eligible Meals
COVID

Home Bound Vaccinations
200

Volunteer (Hours)
81

Caregiver (Hours) : **76**

Case Coordination (Hours): **1520**

Homemaking (Hours)
1767

Personal Care (Hours)
567

Health & Wellness Classes

Bay County Department on Aging's.

Special Events

Activity Centers were closed during

Dining Center Activities this time due to the COVID Pandemic.

Curbside Meal Pick-up started 6/8/2020.

Participants very happy to have this service again.

3 Activity Centers re-opening September 7 for meals only. They are Riverside, Hampton AM and Williams.

ENVIRONMENTAL AFFAIRS & COMMUNITY DEVELOPMENT

Director's Report

- **Countywide Brownfield Redevelopment Authority (BRA) DRAFT Manual:** Coordination was made with the new EGLE Saginaw Bay Region Brownfield Redevelopment Program Coordinator Heath Bobrick. Work continued on the creation of the Draft BRA governing manual with the state required BRA elements to include Program Description, Conflict of Interest Statement, Compliance with Federal Consumer Protection Regulations, Equal Opportunity, Acronyms, Policies and Procedures, By Laws, Rules of Order, Public Hearing Procedures, etc. etc. Ogar has reviewed and is using the best of the Schoolcraft County BRA and Leelanau County BRA Manuals provided as guidance by EGLE. These various BRA program elements are required but are very involved and will serve as a lengthy governing backbone document for the operation of BRA.
- **Pinconning Abandoned Buildings:** Participated in several meetings with and offered guidance to the new Pinconning City Manager on potential approaches to eliminating the public safety issues at two collapsing commercially zoned buildings in the downtown Pinconning area that need to be torn down and a residential property that has become condemned. Followed up with a discussion on Pinconning's insurer for Risk Management and a teleconference with EGLE for funding to help cover costs for site characterization and investigation assistance.
- **Linwood Scenic Access Site Improvement:** DNR notified the project team that the site's legal description had an error and the property boundary display on the Bay County Fetch had errors. DNR said property descriptions would need to be corrected before any site could receive funding from DNR or federal agencies. Ogar coordinated with the Townships, GIS, and Equalization to work to have the corrections made and they are pending at Amalgam for uploading to Fetch. Work on the project now moves into the permitting stage with preparing the Joint EGLE\ACOE Permit application to include drawings. Investigating additional funding for the Linwood Scenic Access Site Improvement project.
- **Consumers Prosperity Grant:** Ogar received notice of the Consumer's Energy Prosperity Awards, a potential \$250,000 funding source for the Linwood Scenic Access Site project. Ogar prepared a narrative description of the project for the Economic Development and Neighborhood Revitalization funding and submitted the project description in a Letter of Intent. The project narrative will be reviewed by the Foundation and if they like what they see they will invite organizations to submit a full application at a later date. The Consumers Energy Foundation is the charitable division of Consumers Energy. The Consumers Energy Foundation enables communities to thrive and grow by awarding grants that support economic development, with a focus on funding projects with long-term benefits for Michigan's economy.
- **Route Bay City Interview:** Interviewed by Route Bay City to discuss the Linwood Scenic Access Site project improvements and the Park and playscape improvements proposed by the city of Auburn for Park improvements.
- **WSGW On Air Interview:** April 6, 2021 conducted an on air interview with WSGW

Radio for the Art Lewis Show to discuss ideas for improving public access areas along the Saginaw Bay to expound on the MLive article published earlier.

- **Revolving Septic Loan Fund (RSLF) Project:** Document preparation and mortgage signing was conducted for a Revolving Septic Loan Fund project for a residence located in Pinconning Township, very close to the Bay County Pinconning Park. The Bay County Health Department made the referral as the property was outside the Health Department grant funded area for the Kawkawlin River. The Revolving Septic Loan Fund was established for the purpose of protecting the water quality of the Saginaw Bay and its tributaries from bacterial sources of contamination, such as failing septic systems. To date the Revolving Septic Loan Fund has helped twelve families replace failing septic systems. Loan payments are used to help provide a revolving fund for this program so that other homeowners can benefit from the program.
- **Thumb Environmental Justice Regional Roundtable:** Attended the Thumb Environmental Justice Regional Roundtable which allowed the Environmental Justice Response Team to hear directly from communities to ensure that people throughout Michigan are at the table to discuss environmental issues. This participation was important as the state office of Environmental Justice is located within the EGLE department and can help with permitting sensitivities (Linwood Scenic Access Site). With significant investments under way in Great Lakes Bay Region, it was important to share some local perspective as we work to address challenges presented by our industrial past, as well as new emerging issues such as the contaminant PFAS. The EJ efforts are intended to ensure that Michigan creates an equitable and vibrant quality of life in communities across the state, while protecting residents and preserving the state's resources.
- **New (west) Bay County Dog Park at Par 2 site:** A new Dog Park is proposed to be developed in Bangor Township at the site of the old Par 2 driving range on the corner of Beaver Road and North Euclid Avenue. The DNR Managers at the Bay City State Park across Euclid Ave have worked for several years to try and develop a Dog Park at the State Park but have had challenges locating an appropriate site. The Bay County Par 3 site is walking distance from the State Park and it is anticipated to serve campers and day use visitors as well as the Bangor community and general public. Currently we are waiting of initial cost estimates for construction of the fencing and will need to work out zoning issues with Bangor Township as split zoning exists at the site, both Residential zones and Commercial. The 17 acre property was purchased through a National Oceanic and Atmospheric Administration (NOAA) Grant for wetlands and wildlife conservation and passive recreation purposes. NOAA has approved the Dog Park activity on approximately 1.5 acres including the allowance of a commercial lease of the existing shop on the site associated with supporting the dog park use, such as pet supplies, vert shop, grooming, etc.
- **Saginaw Bay Access:** received inquiries from Rep. Beson and several County Commissioners and community leaders on what is needed to work toward the long-term goal of developing a public fishing pier out to the Saginaw Bay. Several comments were made that this may be the appropriate time ot move the idea forward with the various federal money for outdoor recreation, tourism, etc. Ogar is working to get cost estimates for what it would take to do a Feasibility and Preliminary Design

Study that will address lingering questions and answers on “How long” “Who would own” How much cost to build”.

- **On-going Representation at Community Meetings:**
 - **Bay County Gateway Beautification** - Discussion determined that the greatest need going forward is to foster a means of communication between the neighbors. Will explore launching the draft webpage for this.
 - **Bay Area Community Foundation Environment Committee** - Reviewed several new grant proposals for funding consideration.
 - **Lake Huron Regional Fisheries Workshops** - DNR Fisheries Managers report that Whitefish numbers are declined as well. Again described how yellow perch are reproducing in good numbers but not growing into a adult fish, due to predation from Walleye and cormorants.
 - **Saginaw Bay Reef Restoration** - DNR Fisheries reported out on their Spring Post construction monitoring and confirmed that fish are using the immediate area for spawning.
 - **Bay Agribusiness Council** - Ogar made personal contact with Paul Strpko of Port Fisher to invite his participation in the Council meetings as the Port carries/receives significant agricultural products, mainly lime for filed applications but other products as well. Paul will attend and invited his new Port Manager.
 - **USEPA Dow Dioxin Citizens Advisory Group (CAG)** - EPA reported that Dow will be working on the lower Tittabawassee system as planned and moving into the upper Saginaw soon. Water levels have decreased enough for work to begin on the Middlegrounds area with additional sediment sampling.
 - **EGLE Community Advisory Committee for Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)** Committee is tasked with assisting EGLE on improved coordination and communication with the public on PFAS related matters. Reviewed a number of draft communication materials for comments.
- **Environmental Affairs & Community Development Staff Meetings:** Monthly staff meetings have continued via Mitel Phone Meetings to maintain social distancing during the Covid-19 pandemic. The meetings are a great way to answer staff questions and share information about the Covid-19 new work protocols and to share on-going work activities and projects. Staff Meetings are held the second Wednesday of each month.
- **Interviewed/Filled Vacant GIS Technician/Transportation Planner Position:** Conducted interviews and filled the position of the Transportation Planning/GIS Manager internally creating a vacancy for backfilling. Several candidates were interviewed for this position and we hired the most qualified. Dominic Pavone joined our team May 2021.
- **Interviewed/Filled Vacant Gypsy Moth Suppression Program Assistant Coordinator Position:** Conducted interviews and filled the position of the Gypsy Moth Suppression Program Coordinator internally creating a vacancy for the Assistant Coordinator Position. Several candidates were interviewed for this position and we hired the most qualified. Chris Haupt joined our team June 2021.
- **Stronger On-Line Presence:** Staff have been working to update their webpages in

order to provide a stronger and more up-to-date online presence for the Department.

- **Director Trainings:**

- EOG presentation on shoreline and climate Bay County Brownfield Basics Presentation
- MWA Wetland Delineation Training

Administrative Assistant

- **Personnel Updates** - Coordinated with the director to call and set up second interview dates and times for the GIS Technician/Transportation Planner position and the Gypsy Moth Suppression Program Assistant Coordinator position. Participated in both positions second interviews and offered input. Provided support to set up vendor numbers for each new staff members as well as setting up the Employee Access Forms. Welcome Dominic Pavone as the new GIS Technician/Transportation Planner, and Chris Haupt as the Gypsy Moth Suppression Program Assistant Coordinator.
- **2021 First Quarter Department and EEOP Reports** - Obtained and assembled department first quarter report and EEOP report information regarding work activities, projects, and training done during the 2021 first quarter (January, February, and March 2021) for the Environmental Affairs and Community Development Department First Quarterly Report and the EEOP Report. Completed reports were sent to the director for review and approval.
- **Bay County Recycling Webpage Updates** - Updated the Environmental Affairs & Community Development's recycling webpage adding new menu options for easier use. Created a FAQ portion at the top of the recycling webpage, replaced broken links, researched local upcoming recycling events and placed them on the webpage. Included front page links for both Household Hazardous Waste (HHW) and Medical Waste disposal information.
- **Revolving Septic Loan Fund (RSLF) Project** - Prepared mortgage documents for a Revolving Septic Loan Fund project in Pinconning Township. Worked to coordinate with director, notary, and homeowner to determine a meeting day and time for the mortgage document signing. The administrative assistant attended the mortgage document signing, provided copies of the documents for the homeowner, and recorded the signed and notarized mortgage with the Register of Deeds.
- **Department/Division Webpage Updates** - Updated the Environmental Affairs & Community Development Department's Gypsy Moth webpage to include information about the 2021 Spring Gypsy Moth Suppression Aerial Treatment and the Emerald Ash Borer (EAB) Ash Tree Injection Treatments, including treatment maps and information about the chemical treatments being used.
- **Public Outreach** - Composed articles and provided images for the Gypsy Moth Suppression Program monthly Constant Contact Newsletter. Assisted with the Public Notices for the 2021 Gypsy Moth Suppression Program Aerial Treatment Public Notice. Assisted with the Emerald Ash Borer (EAB) Ash Tree Treatment Public Notice. The Gypsy Moth Constant Contact newsletter goes out monthly to over 2,000 subscribers.

- **Finance Support** - Support for payroll, monthly credit card disbursement vouchers, payment of invoices, purchase order requests, and travel requests were processed for the department and the divisions within the department.
- **Monthly Staff Meetings** - Coordinated with the director on the monthly staff meetings, emailing staff, creating agendas, providing handouts, setting up the virtual meetings, and providing staff reminders.

Other Staff Support

- Reviewed PA116 requests, checked tax records, and prepared a letter for the director's signature on four PA116 letter requests for the clerks of Kawkawlin Township, Merritt Township, and Portsmouth Township.
- Scheduled, entered, and administered daily appointments in the shared Outlook calendars for the director and division managers.
- Coordinated with the director for department supply orders.
- Coordinated office and printer supply orders with the GIS Division.
- Coordinated office supply orders with the Transportation Planning Division
- Coordinated office supply orders with Gypsy Moth Suppression Program.
- Worked on Transportation Planning monthly timesheet for reporting.

Geographic Information Systems (GIS)

- Continued coordination with Health Department to maintain a GIS based dashboard for COVID-19 reporting to the public.
- Continued maintenance on 9-1-1 GIS data for New World System CAD Map and Intrado Software.
- Coordinated with Bay County 9-1-1 and IT to consolidate Sanilac County and Bay County 9-1-1 dispatch service.
- Assisted Equalization Department staff with GIS editing capabilities and correcting parcel errors on the Fetch GIS webviewer.
- Continued maintenance and update of the Fetch GIS Mobile Application for First Responders.
- Participated in the State of Michigan's Statewide GIS User Group's Meeting.
- Maintained data for the Bay Area Fetch Viewer.
- Participated in the Michigan Infrastructure Council's new collaborative "Dig Once" Project Portal for public and private infrastructure owners.
- Completed GIS Data and Map Requests at an estimated cost of:
 - **\$1,567.47** to County Dept./Div.
 - **\$5,014.87** to Townships
- Attended Two Bay County Hazard Mitigation meetings and provided approximately twenty-two (22) 8.5"x11" PDF maps for use in the Bay County Hazard Mitigation Plan.
- Continued GIS assistance to the Bay County Gypsy Moth Program to assist their field collection and reporting process.
- Continued troubleshooting 2020 orthophotography from Kucera.
- Hired a new Transportation Planner/GIS Technician after extensive applicant reviews and interviews.
- Continued GIS support to EACD personnel and setting up new employees with GIS credentials and permissions.
- Attended one Statewide GIS User's Meeting.

Gypsy Moth Program

- **Staff Hiring** - In the second quarter of 2021, the Bay County Gypsy Moth Program hired a new Assistant Program Coordinator, Chris Haupt, on June 1st 2021. Chris has a bachelor's degree in biology from Ferris State University, and comes to us from Gladwin, Michigan. He has been a great asset to the program since his hiring, and we look forward to him having a bright future with Bay County.
- **Gypsy Moth Suppression** - On May 18th 2021, Al's Aerial Spraying completed a successful aerial spray treatment of 1,881 acres of woodlot throughout Bay County to aid in controlling rising levels of Gypsy Moth. Treatment took place at 13 different treatment sites which included the following townships: Gibson Township, Mount Forest Township, Garfield Township, Kawkawlin Township, and Beaver Township. Post treatment analysis of the sites showed a great reduction in the total number of feeding Gypsy Moth caterpillars, and showed that most sites experienced very little to no defoliation of trees.
- Gypsy Moth populations continue to increase across the state of Michigan, and we are seeing some of the highest numbers in Bay County in the last 10 to 15 years. Dry weather conditions in the spring have promoted Gypsy Moth populations to rise unchecked by the biological control diseases that usually aid in keeping their numbers down. The Bay County Gypsy Moth Suppression Program will need to remain diligent as numbers continue to rise across the state, and this will begin when program staff starts Gypsy Moth egg mass monitoring throughout Bay County this fall.
- **Emerald Ash Borer: Ash Tree Treatment Operations** - Between June 14th and June 18th 2021, 947 publicly owned ash trees were treated throughout Bay County to protect them from the effects of the invasive Emerald Ash Borer. Kinnucan Tree Experts out of Lake Bluff, Illinois completed their 4th and final year under contract with our program, and treated 15,461 inches worth of DBH (diameter at breast height) of publicly owned ash trees in Bay County. These treatments will protect the trees from the Emerald Ash Borer for three years. Specific locations of trees included in the 2021 treatment operations were located along streets, in parks, and publicly owned areas in the locations of Frankenlust Township Park, Monitor Township Park, all publicly owned ash trees located on the west side of Bay City, Bay City State Park, and all northern Bay County located trees (Gibson Township, Pinconning, Linwood, and Kawkawlin).
- The Bay County Gypsy Moth Suppression Program currently treats nearly 3,000 publicly owned ash trees throughout Bay County. Almost all of the ash trees enrolled in our treatment operations continue to grow and thrive, providing value in many forms to Bay County and its residents. Program staff will begin our ash tree inventory and assessment in August, where each tree will be evaluated, measured, and given a health rating. The results of this assessment will help guide management decisions for not only our program, but other property managers throughout Bay County.

- **Increased Use of Technology** - Program staff continues to use cutting edge mapping techniques to make field work more efficient, and to share our data with others in a more meaningful way. Programs like ArcGIS Pro, ArcGIS Dashboard, ArcGIS Online, and Arc Collector have been leading the program towards the future of data collection and mapping needs. Improving on how data is collected in the field and how we share this data with stakeholders has been a big leap for the program.
- Chris Haupt, the program's new assistant coordinator, is currently learning to use these cutting edge mapping programs, and is also being trained on how to collect data in the field using Arc Collector for GIS and program iPads.
- The program is now completely paperless when it comes to our mapping and data collection needs, making our activities more environmentally friendly, as all of our field work is now completed using digital mapping and iPads.
- **Community Outreach** - Program staff continues to utilize the Constant Contact program for creating newsletters which are shared with interested Bay County residents who were willing to give us their email information. The program currently has over 750 contacts the newsletter is sent to, and it has been a great way for us to share information with those property owners most closely involved with our program operations. Newsletters cover a variety of topics depending on the time of year we are in, some of which include: invasive species treatment in Bay County, discovery of new invasive species in Bay County, tree maintenance tips, and an Arbor Day edition newsletter.
- **Training/Events** - Staff has stayed involved with the Saginaw Bay CISMA by attending meetings/webinars when possible, and by also providing information on Gypsy Moth and Emerald Ash Borer to their new coordinator. These meetings have been a great place to keep others up to date on invasive species management in Bay County, as well as a place to share ideas among other professionals in this field.

Mosquito Control

Spring control season

- While warm temperatures in late March and early May sped up larval development in spring woodlots, lack of precipitation in the woods delayed the start of aerial treatment until April 13. Due to the drier conditions, areas not necessitating treatment were excluded from treatment with a final total of 45,500 acres being treated aurally.
- A small foot crew of seasonal employees began work on April 22 with treatment of small spring woodlots.

Summer control season

- Employee training sessions were held on May 7 and May 19. The season started with

18 of 32 seasonal positions filled due to lack of applicants and remained around that level through June.

- MDARD testing for employees to become certified pesticide applicators took place at the facility on May 18. MDARD made online testing available for staff for the first time in 2021.
- Weather conditions in May remained dry, nearing record drought levels, which prevented the development of floodwater/nuisance species mosquitoes.
- After finishing treatment of spring woodlots, staff commenced treatment of tires with Altosid P35 (active ingredient methoprene), a product designed to provide 35 days of control in wet habitats.
- 19,228 catch basins were treated with Natular XRT (active ingredient spinosad) and VectoLex FG (active ingredient bacillus sphaericus) in June. Digitized mapping of catch basins allowed for about 5,000 more catch basins to be treated than normal as the maps made the basins easier for technicians to locate.
- Up to 1.5" of rain fell over a 3-day period around June 12 causing floodwater mosquitoes to develop in retention ponds. By mid-June, most summer container habitats (pools, tires, buckets) were breeding.
- Rain averaging 3.7" in gauges throughout the County fell June 24-June 26. Due to the dry conditions, no significant flooding occurred. Staff worked 12-hour shifts beginning June 28 to treat priority sites and roadside ditches to limit the emergence of floodwater mosquitoes.
- Nighttime fogging was not conducted in May due to low mosquito counts. Fogging commenced on June 1 when some spring woodlot species emerged. This is the latest fogging has commenced in recent history, and highlights the importance of surveying for adult mosquitoes and ensuring thresholds are met prior to making pesticide applications.
- Beginning June 7, nighttime control of adult mosquitoes focused primarily on *Coquillettidia perturbans* habitats along the Saginaw Bay shoreline. With a flight range of up to 5 miles, treatment included most of the east half of Bay County to reduce these mosquitoes.
- A scrap tire collection at BCMC on June 5 collected 2,500 tires. This was the most tires collected in a single collection in many years.
- A press release was provided to the media on summer backyard breeding habitats and methods to reduce mosquitoes in backyards. Bay C TV created an educational outreach video for social media on the topic as well.
- Facebook was used to educate residents on the mosquito species *Coquillettidia perturbans* as populations increased.

Equipment and Maintenance

- Anderson Radio and Information Systems Division worked to finalize installation and training on a new fleet tracking system in Mosquito Control vehicles.
- In addition to normal maintenance on the vehicle fleet and equipment, two new Ultra-Low Volume foggers were set up and calibrated, maintenance work was performed and

invoiced on Animal Control and Veteran's Affairs vehicles, a new backpack blower for granular applications was set up, a truck winch was installed, and a system was developed using pressure sensor switches to show spray on/off on the new tracking system. Two old trucks were removed from the fleet and sold at 1bid auction.

Biology and Surveillance

- Light Traps in the month of May collected 125 mosquitoes, mostly *Culex* and *Anopheles* species. These are low counts, reflective of a dry May, absent of flooding events. June light traps collected 2,717 mosquitoes, mostly permanent water species *Cq. perturbans* and *Anopheles* which is the norm during this time of year.
- CDC Traps in the month of May only collected 64 mosquitoes, again reflecting a dry May. Traps in June collected a tremendous 44,757 mosquitoes, of which 44,435 were *Cq. perturbans*. Warm temperatures in May and June provided for early emergence of *Coquillettidia perturbans*, the cattail marsh mosquitoes. Trap counts near the Saginaw Bay shoreline and near marshy habitats were overwhelmed with the species beginning the first week of June. Some traps collected thousands of the species in a single night.
- As of June 29, 2021, there have been 5,042 female mosquitoes tested for West Nile virus, St. Louis encephalitis, and Eastern Equine encephalitis, and an additional 243 female mosquitoes tested for Jamestown Canyon virus.
- Jamestown Canyon virus was detected in an *Anopheles quadrimaculatus* mosquito collected from Kawkawlin Township on June 17. A press release was issued on June 25 to notify residents of the positive JCV mosquito. JCV is often a milder virus, with most humans infected often showing no symptoms.
- In response to any positive pools collected throughout the summer, extensive control efforts will take place in the areas where positive mosquitoes were collected to reduce adult and larval mosquito populations.

Transportation Planning Division

- Held two BCATS Technical Committee meetings and two BCATS Policy Committee meetings.
- Approved the BCATS FY 2022 Unified Work Program (UWP)
- Attended two US Bicycle Route-20 regional realignment discussions with MDOT and MPO Partners.
- Attended 2021 What's New in Roadsoft Webinar and User Group meeting.
- Attended two Asset Management Coordinator Conference Calls.
- Attended two JobNet Technical Committee meetings via Teams.
- Attended one JobNet Policy Committee Meeting via Teams.
- Attended three monthly MTPA meetings virtually, via ZOOM.
- Continued development and collaboration of transportation and GIS with new virtual public engagement apps, dashboards, surveys, and web-maps, showcasing BCATS activities and information.
- Attended two BCATS TIP Review meetings via Teams.
- Continued work on updating the BCATS Update to the 2045 Long Range Plan.
- Attended one Riverwalk and Rail Trail Committee Meeting.

- Attended MTPA Finance Workgroup meeting.
- Hired a new Transportation Planner/GIS Technician.

EQUALIZATION

- Finalize Assessed Values for County and State Equalization, prepared pertinent reports.
- Set up new computer database for the 2022 Assessment Roll.
- Compiled and updated parcel Principal Residence Exemption statuses and Special Assessment billing information.
- Calculated and verified millage rates, prepared and submitted pertinent reports, verified tax bill due dates and messages, compiled that data and submitted for tax bill printing.
- Emailed/mailed digital tax bill data to mortgage and escrow companies for their tax billing collection purposes.
- Personal Property assessment records verification audit completed for goal to study 100% of Industrial & Utilities Classes and 20-30% for Commercial Classes in all of Bay County.
- Continued to review Register of Deeds recordings, checking for full or partial coverage of parcels, printed pertinent documents for Assessors, updated property ownership information.
- Assisted Township/City Officials, attorneys, title researchers and individual property owners with assessment and legal description questions.
- Prepared computerized tax bill data for township officials and assisted them in uploading that data and printing necessary billing reports and documents.
- Began Real Property sales studies and audits for 2022 assessments.
- Updated website for Property Tax Query and equalization reports on the Department web pages.
- Updated the GIS parcel layer for split or combined properties for tax year:
2020 - 0% complete
2021 - 0% complete
2022 - 0% complete
- Assigned new parcel numbers for split or combined properties for tax year 2022:
0% complete

- Wrote new legal descriptions for split or combined properties for 2022 tax year and entered in BSA database:
0% complete
- Updated the Equalization Maps for split or combined properties for tax year:
2022 - 0% complete
- Updated the countywide database with the newly required State Tax Commission CAMA (Computer Aided Mass Appraisal) Standards.

FINANCE

Accounting/Budget

- Retirement & Veba Zoom Meetings
- Monthly Retirement funding for Retiree payments
- Worked on 2020 External Financial Audit - Rehmann
- Attended State of Michigan Treasury Updates & Resources For Local Governments Webinars
- Participated in Weekly IMT Calls during Pandemic
- Worked on reporting Covid Grants and reported quarterly expenditures
- Worked on Health Department, Sheriffs and Division on Aging Departments Budgets for 2022
- Trained staff (from other departments) regarding budgeting, Accounts Payable, and using financial software for Account Inquiry and generating reports
- Attended webinars on American Rescue Plan Act
- Met with payroll regarding VEBA & Retirement contributions for 2022
- Finance met with Payroll regarding Health care claims and rates for the year 2021 and 2022
- Finance/Budget and Boards Financial Analyst met with Health Department. Administration to review the Health Departments Financials
- Completed and filed the 2020 Audit for the County, Pension and VEBA Plans, and Housing Department
- Filed required reports for continuing disclosure for general county and drain bonds
- Prepared for the upcoming Child Care Fund Audit

Information Systems Division

- Number of Tickets Closed: 1291
- Update GPS at Mosquito Control
- Setup Command Trailer for Fireworks
- Upgraded virtual servers
- Switched to new Compellent system
- Working on OnBase Upgrade to latest software release Ordered and processed printer and equipment replacements for Departments

Other Items

- Attended various meetings regarding the above Bids.
- Assisted various departments and vendors with purchasing questions/bid preparations.

- Prepared monthly invoices for: cell phones, phones, credit card and waste removal.
- Set-up purchasing training customized to individual departments.
- Conducted virtual business reviews with Verizon, Office Depot and HPS.
Met with the Treasurer's Office to discuss the Housing Rehabilitation Program.

Purchasing

Bids:

- Released and Awarded Arraignment Attorney IFB
- Released and Awarded Equalization Printing IFB
- Created Waste and Recycling Removal IFB

Trainings:

- Core Certificate: Foundations of Sourcing and Contracting (On-Demand Class)*
- Core Certificate: Foundations of Planning and Analysis (On-Demand Class)*
- Core Certificate: Foundations of Leadership (Virtual Class June 17th and 18th)
- Webinar: Buy American Executive Order and the Impacts of Procurement Departments
- Webinar: Lead Laterally: Choose to Help

* In addition to the prior completion of Core Certificate: Strategy and Policy Foundation I was the NIGP Public Procurement Associate Designation.

Purchase Orders Issued: 90 (quarter), 187 (annual)

HEALTH

Administration

Major items to note during this period include:

1. The Bay County Health Department continues to mobilize its staff, and resources to respond to the current COVID-19 pandemic. The Health Department has investigated over 60% of 10,600 confirmed cases of COVID-19 to date. The number of cases rose dramatically in April and May after initially declining in January and February. This was due to the spread of variants (particularly the B117-UK and P1-Brazil). After rising on average between 60-100 cases per day, the number of cases dropped in late May through the month of June to the lowest levels since the beginning of the pandemic. It is anticipated that the Delta variant (B.1.167.2) will fuel another rise in cases later this summer or early fall.
2. The Health Department and its partner providers have administered nearly 100,000 vaccines for COVID-19 since mid-December 2020, when they were first made available. Nearly 85% of all seniors have been fully vaccinated, and as of the end of June, over 50% of the entire population is fully vaccinated. By the end of the quarter, nearly 60% of eligible population (12+) has at least one dose, however, these rates are highest at the oldest age groups 50-59, 60-69, 70+ and they account for the majority of the vaccines provided.
3. Primary care clinics including Immunizations, Personal Health Services and the Bay Community Health Clinic have resumed full operations and have incorporated telemedicine to the extent that is possible.

Environmental Health

- The Environmental Health Division continues to implement the mapping project of all septic and wells in Bay County. The mapping project has also been extended to include opioid mapping and mapping of known COVID cases for epidemiological purposes. A special grant project that assists homeowners with replacement of problematic septic systems in the Kawkawlin river watershed has begun to full capacity of the anticipated projects. With the number of septic and well permits has increasing substantially, permits are at their highest numbers since 2010. Restaurant and temporary food inspections have resumed pre-pandemic frequency as all restrictions have been eased.

Children's Special Health Care Services (CSHCS)

- CSHCS provides supplemental insurance benefits and services of a registered nurse to children who have a qualifying medical diagnosis. A child is invited to enroll whether they have private insurance or a Medicaid Health Plan. Staff assists families to navigate the medical, health insurance and educational world of the child with medical special needs. These services promote optimal functioning for the child and family. Staffing issues continue to be a challenge, however, staff in CSHCS are providing services unabated.

Public Health Services/Communicable Disease (CD) Division

- **The main emphasis for this quarter remains COVID-19.** Confirmed case reports show decreased numbers for chlamydia and gonorrhea. However this is not accurate for these diseases in our Community, but rather a reflection of decreased testing throughout our County, and since this report only includes completed cases, CD have limitations because of COVID responsibilities. The county is also facing another increase in the number of tuberculosis cases, with one new case of miliary TB and several latent tuberculosis cases. TB cases have substantially increased in the past five years. In total, the CD department investigated and completed 2337 reportable disease cases this quarter, of which 1845 were confirmed or probable.

Immunizations

- Immunization clinics remain limited with the emphasis on the current COVID-19 vaccine program. In total, nearly 12,500 vaccinations were administered and of those 12,250 were COVID vaccines. In comparison, on average, the Health Department provides 5,000 per year. Immunization clinics are set to resume to full capacity in July.

Personal Health/Family Planning Clinic

- The Personal Health Family Planning (PHFP) Clinic is a Title X Clinic that provides health and contraceptive services to woman, men and teens. Client receives both contraceptives and STD services. Staff currently includes 1 FTE nurse, clerk and a FP Coordinator, and 1 contracted Nurse Practitioners who each work one day a week in the Clinic. Personal Health/Family Planning Clinic has resumed operations and have services nearly 200 individuals during the quarter.

Hearing and Vision Program

- The Hearing and Vision technicians provide hearing and vision screenings in preschools and schools. Children who do not pass the screening are referred for medical care. Technicians follow up on referrals to assure children receive medical care. New Hearing and Vision technicians Fern Liversedge and Heather Taylor have begun the

training process and are preparing to resume Childhood Hearing and Vision screenings this upcoming school year.

Childhood Lead Program

- Healthy Homes and Lead Poisoning Surveillance System (HHPSS) is the MDHHS system to report on blood lead levels for all children in Michigan. It assists the local health department (LHD) by identifying children in their jurisdiction who have an elevated blood lead level (EBLL) \geq 5mcg/dl and need further medical care. In Bay County overall lead testing for one and two years olds is down by 35% due to COVID 19 closure of WIC Clinics. WIC has historically tested all 1 year olds and 2 ½ year olds who did not get tested at their 2 years old well child visit. Since onset of COVID 19 the BCHD WIC Clinic along with other WIC Clinics across the state have conducted services by phone, losing the opportunity to provide point of care lead screening. For this reason and that many providers do not have lead screening at point of care, many children are not receiving lead screening at the pre-COVID-19 rate and may be at risk of lead exposure. Eleven children are currently under case management for elevated lead levels.

Maternal Infant Health Department (MIHP)

- The MIHP program received **208** maternal and infant referrals this quarter from which **11** maternal and **23** infant were enrolled. A total of **190 billable visits** were completed. MIHP is a voluntary program to promote healthy pregnancies and good birth outcomes for pregnant women and infants with Medicaid Health insurance by a LMSW and RN. It is a home based service that has moved to providing telehealth calls throughout the COVID pandemic.

WIC ~ Women, Infants and Children Program

- WIC continues to adapt to by tailoring processes to support the needs of WIC families. USDA extended waivers through 2021 enabling the WIC clinic to carry on with services to all eligible families via remote services. Those services are via telehealth or Zoom which allow families to complete appointments from the safety of their homes during the COVID-19 pandemic.

Housing

- **No Report Submitted.**

JUVENILE DETENTION & CHILD CARE SERVICES

Community Corrections

- The Pretrial Specialist resigned in the beginning of June 2021. The Pretrial Specialist is a part time position and per MDOC’s FTE Full time Equivalent position, the caseload should average 95 offenders due to a 29 hr work week. Caseload is currently at 171(as of 7/9/21) and increasing weekly. Manager has petitioned to have position transitioned to full time.

Program Numbers (10/01/2020 - 5/31/21)

Program Name	Number of New Enrollees
Pretrial Services	202
Outpatient Treatment	13

Cognitive Change	5
Opiate Specific	0
Education/Employability	0

- At a rate of \$67.28 daily for housing offenders, these 5 programs combined is what we use to determine how much money the county has saved by supervising offenders in the community with AOD treatment and offering education and AOD treatment in the jail. These programs assist with jail overcrowding and bed space utilization as well.
- One of the objectives for Community Corrections is to reduce the overall Prison Commitment Rate to 19% or below, that was the goal for 2020 and Bay Co met the goal at 19.1%. Goal for 2021 is 18% or below and we measured at 20.1%. However, felony dispositions have continued to decrease yearly. Bay Co will continue to try and keep the prison commitments low by utilizing the treatment programs funded through PA511 and other resources.
- File Review was completed on 5/11/21. No Negative findings.
- Throughout this quarter, the Manager has virtually attended Drug Treatment Court Team meetings, OCC meeting and TRICAP Board Meetings.

MSU EXTENSION

4-H Children & Youth Program

- Jodi continues her work with volunteer support, screening, and management as a coach for 27 counties in Michigan. She continues to address the needs of staff and volunteers through her development of resources such as fact sheets and editing of video training modules related to Volunteer Central, MSU Extension’s volunteer screening and management system. Jodi, in cooperation with Kylie Rymanowicz, completed the Heads In Hearts In math resources. A total of 16 hands-on activity pages are free and downloadable for parents, caregivers, teachers or anyone who wants to have a shared experience around the topic of math. They activity pages can be found here: <https://www.canr.msu.edu/resources/heads-in-hearts-in-math-full-activity-book>. Jodi and Kylie will soon be exploring the topics of citizenship and technology. With summer in full swing, Jodi is part of a team of colleagues hosting a Youth Safety and Wellness intern. Kate Oconnell is expanding her skillset by assisting with presentations during classes for parents and caregivers, developing resources related to child safety, and revising some staff training resources to enhance presentations. We are thankful for Kate’s work and her dedication to the internship position. Lastly, Jodi continues to provide leadership to the 4-H STEAM Corps grant. With an application submitted for years 4-6, the 4-H STEAM Corps leadership team is anxiously awaiting the outcome of the grant submission.

4-H Program/4-H SPIN Club/4-H STEAM Corps

- Mueller is supervising two AmeriCorps members, Lance Fowler and Mariah Kucera, who are providing local and statewide programming to the youth in their communities. In the last three months, the Bay County 4-H AmeriCorps members have completed two

Virtual 4-H SPIN Clubs and currently hosting three.

- Lance hosted another Themed Trivia Nights that focused on crowning the ultimate Trivia Wizard! Lance also worked with AmeriCorps members from Eaton (leading the club), Marquette, and Macomb County hosting an 8-week Photography virtual 4-H youth program focusing on how to develop photography skills. Members learned the basics of photography through different hands-on activities and a virtual scavenger hunt.
- Lance is currently hosting the Art Therapy Virtual SPIN Club, a 6-week virtual Bay County 4-H youth program focusing on creative projects and helping the youth take control of their mindfulness. This club has 10 4-H members participating.
- Lance & Mariah are currently co-hosting the Snackable Science Virtual 4-H SPIN Club, a 6-week virtual Bay County 4-H youth program focusing on performing different science experiments that the youth can eat. This club has 8 4-H members participating.
- Creative Cards SPIN Club was a virtual collaboration between Bay County and Luce County. Mariah had 10 youth that engaged in the club - 5 of which were from Bay County. In this club they made 6 Greeting Cards and donated them locally making this a service project.
- Let's Dig SPIN Club was also a virtual collaboration between Bay County and Luce County. They had 12 youth in this club enrolled and 5 of them were Bay County - 2 of were new youth. In this club, they made time capsules, learned about mummies, excavating, created their own cave paintings, and built pyramids out of popsicle sticks.
- Everything Shooting Sports SPIN Club is a statewide virtually club with 16 youth, 4 of which are from Bay County. This club is a leadership program for youth ages 12-19. Michigan Shooting Sports Teen Ambassadors introduce shooting sports disciplines, converse with guest speakers, and talk about Michigan's ambassador program.
- All about Dogs is a current SPIN Club which is a statewide SPIN Club. Mariah is working on this club with Eaton County. They have 13 participants. In this club, we learn about all dog groups, breeds, and the importance of dog roles like hunting.
- Lance and Mariah also held a book drive for Bay County in which we had collected over 400 books. With the help of a volunteer, they built a waterproof book nook to let the community have free access to these books and have their own free little library. This book nook will be going up at Hampton Elementary School in Bay County.
- Mueller partnered with the Bay Arenac Community High School to provide a "Virtual Reality Fair" Eight students who participated, used an app called "Bite of Reality" which is a hands-on app based simulation that appeals to teens while giving them a

taste of real-world financial realities. Teens are given a fictional occupation, salary, credit score, spouse and a child, student loan debt, credit card debt, and medical insurance payments. Students navigate through all 10 simulations to determine if they stay in their budget or break the bank.

- Mueller is also part of a statewide committee: “Dare to Serve” which is tasking all MI Counties to have a 4-H member or 4-H club submit a community service project. So far, we have 21 counties who have submitted community service projects. Counties have until August 31st to submit a project.

Michigan Sea Grant Programming

- As an Extension Educator with Michigan Sea Grant, Meaghan Gass provides programming and resources to enhance sustainable development and Great Lakes literacy in Saginaw Bay (www.michiganseagrant.org).
- Gass provided leadership for the Center for Great Lakes Literacy - working with youth, educators, and partners to increase Great Lakes literacy while contributing to the environmental, economic and social sustainability of the Great Lakes (www.cgll.org).
- In partnership with Michigan DNR and MSU Department of Fisheries and Wildlife, Gass helped launch and pilot a Lake Sturgeon Community Science Pilot program beginning in January 2021. Through this program, students help researchers better understand biodiversity, predator-prey relationships, and lake sturgeon predators in Michigan's Black River system. After learning about Lake Sturgeon and how to identify fish, students will apply these skills and ID fish from underwater video footage of the Black River system. Some of these fish may be predators of juvenile sturgeon during the spawning season, a critical time for this threatened MI species. Thus far, 14 educators and 483 students engaged in and piloted this Lake Sturgeon Community Science project, and the project team hopes to engage more classrooms in the 2021-22 school year.
- Gass continued to work Michigan Department of Natural Resources to support their Saginaw Bay Walleye and Yellow Perch Workgroup. This group's planning purpose is to develop an angler-driven vision for the present and future Saginaw Basin (bay and rivers) Walleye and Yellow Perch recreational fishery to incorporate into Michigan DNR management processes and decisions. Gass also helped design and launch a survey to engage more anglers and gather more information on their thoughts related to the fishery.
- Gass provided virtual meeting and facilitation assistance for the Lake Huron Citizens Fishery Advisory Committee Meeting. *The charge of the Lake Huron Citizens Fishery Advisory Committee is to review and provide recommendations and direction into the fishery goals, objectives and management plans for Lake Huron.* In addition to meeting facilitation, Gass developed [a Google Site to share information](#) including presentations/articles to watch/read prior to the meeting.

- Gass continued to serve as a board member for the Partnership for the Saginaw Bay Watershed. Serving as the public advisory group, the PSBW helps address the Saginaw Bay and River Area of Concern.

Supplemental Nutrition Assistance Program (SNAP-Ed)

- Bay County MSUE SNAP-Ed offered virtual programming to adults and youth. Some of the classes that were offered were: Be A Healthy Role Model, Decreasing Fat and Sugar, Food Budgeting and Meal Planning, Food Safety, Healthy Holidays and Hydration.
- All programs were open to the Bay County community, as well as statewide. These programs were advertised online, thru posters and fliers. Good Samaritan Rescue Mission as well as City Rescue Mission in Saginaw participated in the virtual classes. Due to COVID closures, many Bay County schools were not participating virtually.

PERSONNEL & EMPLOYEE RELATIONS

- Posted numerous jobs for vacancies throughout the county as well as the upcoming seasonal summer hiring
- Personnel Director - Webinars updated COVID-19 mandates and workplace
- Processed hiring of approximately 75+ summer seasonal/temp positions which included scheduling drug/TB tests, performing background checks to include driving records and processing required paperwork to include e-verifying I9s and reporting new hires to the State of Michigan
- The Personnel Director was involved with an extensive Unemployment hearing
- The Personnel Director spent a significant amount of time resolving grievances
- The Personnel Director has had continued involvement in the Covid Ideas Committee
- Mandated State and Federal Labor Law posters were updated
- Interviews were conducted and selection was made for the Benefits Administrator position.
- The Personnel Director attended an ICLE webinar
- The Personnel Director has continued to participate with Legislative update webinars
- Staff completed a webinar on Youth Employment Standards Act

Payroll/Benefits/Retirement

- Filed and paid all monthly and Q1 2021 payroll taxes including MESC, 941 and Michigan state withholding
- Processed and distributed payroll EFT/checks
- Educated employees/retirees on benefits
- There were 14 retirements processed in the second quarter
- The Payroll and Benefits Supervisor - Completed Blue Cross Webinar Why Behavioral Health Matters: A look at Substance Use Disorder
- Rebecca Grzegorzcyk started in her new position as the Benefits Administrator
- The Payroll and Benefits Supervisor calculated and updated the health insurance rates for employees and retirees effective 7/1
- Staff worked with auditors to provide requested payroll/benefits items and resolve any outstanding questions

- Staff has spent a measurable amount of time providing information for the GASB report

PUBLIC DEFENDER

There were a total of **240** new criminal cases opened during the quarter.

The break down is listed below:

Assigned Criminal Matters

Mr. Mannikko was assigned **37** new felony files.

There were **150** new misdemeanor files assigned to;

Mr. Hetherington: **11**

Mr. Mannikko: **9**

Mr. Bonnell: **130**

There were **6** new felony violation of probation files assigned to:

Mr. Mannikko **4**

Mr. Hetherington **2**

There were **7** new misdemeanor violation of probation files assigned to:

Mr. Hetherington **1**

Mr. Mannikko **1**

Mr. Bonnell **5**

Probate Matters

There were **15** new delinquency cases assigned to Ms. Caprathe.

7 new neglect files were assigned during the quarter

RECREATION & FACILITIES

During the 2nd quarter of 2021, the Recreation and Facilities Department provided day-to-day supervision to the Buildings & Grounds Department and the Recreation Department.

Additionally, the department worked on various tasks including but not limited to:

- Toured county recreation facilities with new County Commissioners. Toured main county complexes with County Commissioners.
- Planned and implemented summer recreation programs with key staff, ensured appropriate safety measures were in place in each facility based on their function and activity.
- Conferred with County Executive & other Department Directors to create a COVID committee to brainstorm and vet ideas for ARPA funding.
- Started budget prep, including capital list creation, for the 2022 budget.
- Attended monthly GLB Regional Municipal Recreation providers meeting.
- Continued lead PIO role for County during Coronavirus pandemic. Attended briefings and informational meetings regarding Coronavirus outbreak.

Buildings and Grounds

County Building

- Staff replaced fan motor and fan blades on the chiller.
- Staff repaired a water leak above Drain Commission between the 6th and 7th floors.
- Staff poured concrete for the memorial walkway.
- Staff completed storm drain repairs in the parking lot.
- Staff removed old shrubs and bushes around the county building.

Law Enforcement Center/911

- Staff completed major coil cleaning on chillers.
- Staff replaced condenser fan motor and wire on 6 motors and new blades.
- Staff installed temperature sensor probe in one of the dryers.
- Staff installed two new air compressors to run the pneumatic controls.
- Staff completed dryer vent cleaning.
- Staff ran network line from AT&T equipment to the city police for communication with 911.
- Staff repaired roof top air conditioning unit for 911.
- Staff rewired each dispatcher station's recording equipment and Station 5 phone system.
- Staff built new wall and door, with light switch and outlets.

Health Department

- Staff built a security wall around freezers in Immunizations.
- Staff fixed lighting through department.

Juvenile Home/Mental Health Homes

- Staff repaired all exhaust fans on the roof.
- Staff completed repairs at Fisher Road house. Repairs include replacing lighting, patching and painting bedroom and bathroom ceiling, and replacing bath fan.
- Staff completed repairs at Almont house. Repairs include rebuilding shower valve, adjusting mixing valve, and repairing bath fan.
- Staff cleaned the condensing units at all the mental health homes.

Courts

- Staff reconfigured circuit court offices.
- Staff replaced 5 urinals and 8 faucets.
- Staff installed wiring and circuits.

Community Center/Civic Arena/Golf Course

- Staff replaced floor drain piping and two drains in Community Center locker room.
- Staff cleaned, painted, filled, and balanced chemicals in the community center pool.
- Staff completed irrigation service work at the golf course.

Fairgrounds/Animal Control/Mosquito Control

- Staff closed Dog Park in response to increased kennel cough as directed by shelter doctor.
- Staff cleaned condensing units at animal control and mosquito control.
- Staff opened and maintained bathrooms at the fairgrounds.
- Staff took care of water line and spring clean-up at the fairgrounds.

- Staff replaced masonry caps at animal control.
- Staff replaced 14 bleacher boards and repaired siding at fairground rental house.
- Staff continues to make repairs to the horse corrals and turnabouts for the renters/fairboard.

County Grounds and Other

- Staff (seasonal) maintains lawns for tax home properties.
- Staff completed outdoor spring clean-up and maintained landscape.
- Staff did clean-up and repairs and sprayed herbicide at the ball fields at Vets Park.
- Staff graded and lined ball fields at Vets Park.
- Staff trims weeds and cuts grass at the ballfields at Vets Park.
- Staff repaired the boardwalk and dock at Pinconning Park.
- Staff placed riprap around the base of the lookout tower at Pinconning Park.
- Staff continues to collect unused materials to be taken to 1Bid.US for auction.
- Staff continues to maintain and repair vehicles for Health Department, Parks & Rec., Veteran Affairs, Juvenile Home, and Buildings & Grounds.
- Staff continues to service and repair county equipment.
- Staff continues to respond to miscellaneous service calls.
- Staff continues to collect and deliver mail.

Civic Arena

- Our adult league started summer league early this year with 13 teams with 98 players.
- Summer 3 on 3 league exceeded expectations with 15 teams between 3 divisions.
- Summer high school league has 4 teams this year.
- During the month of June we have seen an increase in morning ice being used compared to past summers.
- We entered a contract with Mid-Michigan Development Hockey for 3 years. Matt Jacobson who runs Mid-Michigan is leasing out our weight room to help develop and retain youth hockey players at the rink.
- Bay County Hockey Association had 9 youth house hockey teams and 3 spring travel teams.
- Sk8 Bay Figure skaters had 42 members and had their Spring Exhibition June 7th, 2021.
- Our Concession Stand opened back up on June 8th, 2021. It was closed due to the pandemic.
- Skills & Drills ice had brought in \$13,720 in revenue with 1,242 participants.
- Stick & Puck ice had 365 participants with \$1,825 in revenue.
- Public skating had 649 skaters with \$3,244 in revenue.

Community Center

The Fitness Center:

Slowly returning to normal. We have about 30 members per week.

Fitness Classes:

FitFun	31	23 pay clients	8 Bay County employees
YogaFit	22	16 pay clients	6 Bay County employees
Chair Fitness	20	Meets Tuesdays	

Pickleball : Began June 18, 2021. Drop in fee of \$4, Fridays only.

Rentals:

None this quarter.

Pool: Opened June 14, 2021. Low participation rate due to the weather. A donation of \$2000 from the Eagles club is allowing children free swim until the money is used up.

Summer Recreation: We began our camp on June 14, 2021.

A split day due to Covid restrictions; 6-8 year olds in the morning and 9-12 year olds in the afternoon.

Fairgrounds:

Canteen: Rented the canteen every week-end in the month of June.

Merchants Building: Vehicles and boats were out of storage by the end of April.

Camping: May and June were very busy, at least 3 sites per day rented.